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## XXXX Health and Safety Policy Statement

### Statement of Intent

XXXX is committed to ensuring the highest standards of health and safety to its employees, clients and any parties affected by the activities of the company. Whilst all employees are responsible for taking care of their own health and safety and that of the people they work with, the company recognises and will actively observe the legal duties which it is bound by in order to provide a safe working environment.

### Organisation

The company director and signator of this policy statement accepts overall responsibility for Safety Performance within XXXX, including implementation of the policy. All comments and suggested amendments to this policy should also be addressed to the director - it is also important to note that no employee will be disadvantaged as a result of raising health and safety concerns or adopting reasonable safe practices.

### Agreements

Through its commitment to providing a safe working environment and adequate control of the health and safety risks arising from work activities, the company agrees to:

- consult with employees on matters affecting their health and safety
- provide and maintain safe work-related equipment
- ensure safe handling and use of equipment
- provide information, instruction and supervision for employees
- ensure employees are competent to carry out tasks and to give adequate training
- prevent accidents and cases of work-related ill health
- maintain safe and healthy working conditions

Management agrees to review and revise this policy at regular intervals, in addition to monitoring activities and conditions in the workplace in an effort to adequately meet the above outlined requirements. Any changes to XXXX's health and safety policies will be clearly communicated to all employees.

### Commitment to the Environment

In addition to its continued efforts to create a culture of safety and diligence, the company also strives to operate in a manner which minimises cost to the environment. While the conservation of energy and natural resources is a key concern in all aspects of our business, we invite all staff to practice any methods which reduce electrical and material consumption. Minimizing waste through source reduction, recycling, and disposal in an environmentally sound manner is an ongoing goal which the director will frequently monitor and improve upon.

### Further Information

All employees have a role in the promoting good health and safety practice within the company - if you require any further information with regards to maintaining XXXX's high standard of workplace safety and environmental policies, or would like to suggest ways in which we can improve in these areas, the author of this document or a member of the management team will be pleased to assist.

In addition to regular risk assessments, this policy will be reviewed annually or as soon as required...

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